



Greetings fellow Caretakers!

The conference is approaching quickly and we are finishing up our preparations. We are excited to hear about your water projects and meet you both in person and online. Below some important information regarding the submissions required, updated deadlines and the upcoming workshop and poster exhibition.

1. Updated deadlines and submission information

We have new deadlines to account for the error with our upload form. The form is now working and the new deadlines are as follows.

You can find full information about all the submissions here:

https://www.alumnicei.org/files/ugd/2f3c5a_30921d62fdc04842b50ce13a9bb3d164.pdf

Project poster	June 18th
Project pitch	June 20th
Project presentation, social impact canvas, cultural performance video	June 27th
Project summary	July 8th
Registration for full project teams	June 20th
Registration for 48 hr project teams	June 27th

The upload link can be found here: <https://docs.google.com/forms/d/1-H6tX-L0-Vg-2xK2WJ7M9KWYseVnNihDGBFiwEbCFlw/edit>

The link is the same for all uploads, so you can open it each time you need to upload something.

Please note, some organizations block access to the link - if this happens, please try use a standard (not affiliated to a specific institution) email account.



2. Payment, registration or submission queries?

We are aware there have been some issues with payment links, the submission form and the registration form. We have been facing some technical issues and trying to solve them as fast as we can for you. Those that were set to receive their invoices on Monday 6th or Monday 13th and didn't, will be receiving them between today (June 14th) and tomorrow (June 15th). We appreciate your understanding and patience. If you still have issues after this newsletter, or if you don't receive an invoice by June 20th please contact: danielag.crc@gmail.com

3. Forms & tshirt orders

Please submit the following information at your earliest opportunity.

Advisory Medical Form

- To be filled out by every advisor attending in-person individually. Those attending virtually don't have to fill it out
- <https://docs.google.com/forms/d/1Sm1HgsOYgmwTcJopJXPuPslpW-1MQpapwWMTxeKCcQQ/edit>

Student Medical Form

- To be filled out by a legal guardian of all students attending in-person, those attending virtually don't have to fill it out. If the student is over 18 years of age *at the time of submission* they may fill it out themselves.
- <https://docs.google.com/forms/d/16qLfl8RYEeNSwjukA8Vtxsw0lvwEZvlGtoA1RHfvuA/edit>

T-Shirt Information

- This applies to every in-person participant and only the virtual participants that purchased the swag bag. If you are a virtual participant and opted out of the swag bag, you do not have to send this information.
- Delegation leaders, please send one email to cei@gvsstudent.com with the t shirt sizes required for your delegation



- All sizes are available, please use the XS, M, L, XL... sizing system. (The sizes mentioned above are just an example, you are not limited to choosing one of those)

PHYSICAL PARTICIPANTS

- Please include a signed PDF of the following permission form for each student:

https://www.alumnicei.org/files/ugd/2f3c5a_a6e34bf8e29c411594f050e1a4fd7651.pdf

4. Final Workshop - Design Thinking June 18th

Our last, but not least, workshop is here! It will be led by Costa Rican co-host Georgina Grillo, who will be teaching you all about design thinking and how it can be applied to sustainable development projects.

Date and time: June 18th, 09:00 am Costa Rica time
Jana Cox is inviting you to a scheduled Zoom meeting.

Topic: CEI 2022 Workshop: Design Thinking
Time: Jun 18, 2022 09:00 AM Costa Rica time

Join Zoom Meeting

<https://us02web.zoom.us/j/89177094338?pwd=bXpodWFZa003VzZDeczQ1hKTFNwQT09>

Meeting ID: 891 7709 4338

Passcode: cei

5. CEI 2022 Project Poster Exhibition – June 25th

On June 25th we will have the virtual poster exhibition from 07.00-10.00 Costa Rica time. Like last year it will take place on the platform wonder.me.

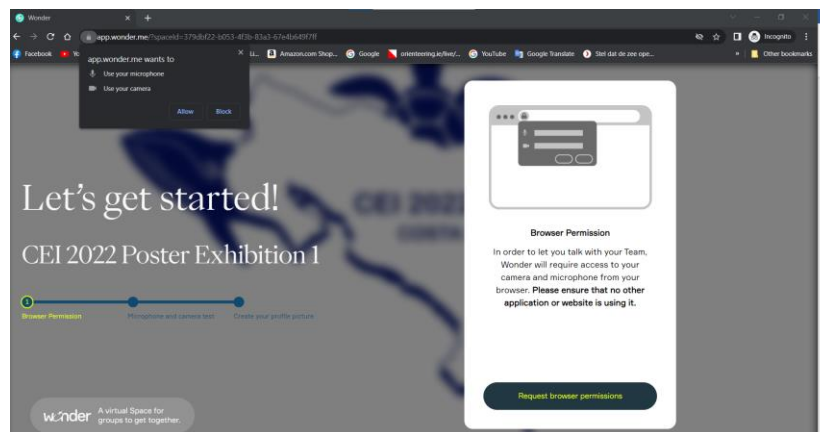


How does it work?

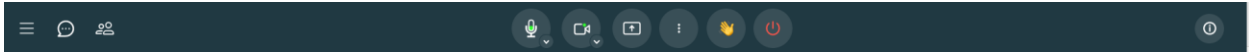
1. Each delegation who submits a poster by June 18th will be allocated a virtual poster space
2. A designated person will display your poster in that space during the entire session
3. At least one member of your delegation must stay with your virtual poster to answer questions
4. Everyone else (including teachers and observers) are free to move around and view the posters and ask questions

How do I use wonder.me?

- Click on the link: <https://app.wonder.me/?spaceId=379dbf22-b053-4f3b-83a3-67e4b649f7ff>
- Accept privacy settings
- Request browser permissions – allow use of your microphone and camera (if using Google Chrome, popup on the top left of your screen)



- Click "Next"
- Enter your name & either upload or take a photo – don't forget, your name should take the following form: Dani – she/her – Costa Rica
- Click "Next"
- Left click with your mouse to move around
- Microphone, camera, share screen & emojis are in a bar along the bottom of your screen



- You can also access the chat (speech bubble on the left) here - you can talk with everyone, your circle or message people individually
- If you need help - navigate to the help corner!

Posters will also be available on the CEI 2022 website.

6. Packing list

We have prepared a packing list for those coming in person, you can find it here:

https://www.alumnicei.org/files/ugd/2f3c5a_f329f55fbc414f97aa277d3c3141c066.pdf

This is not an exhaustive list but it makes a good start 😊

7. Follow us on social media

Don't forget we are actively posting updates, resources, and more on our website and social media channels. So please make sure to follow in order to stay up-to-date!

- CEI 2022 Instagram: https://www.instagram.com/cei_costa_rica_2022/
- CEI Alumni Instagram: https://instagram.com/imacei?utm_medium=copy_link
- Conference website: <https://www.alumnicei.org/cei-2022>
- Our Young Reporters are also hard at work, you can meet them here: <https://www.alumnicei.org/young-reporters>. Keep your eyes and ears out for their updates, coming soon!

Take care!
CEI 2022 Organizing Team